



STEVEN M. CLOUSE WATER RECYCLING CENTER SECOND STAGE
AERATION BASIN DIFFUSER GRID REPAIRS PROJECT
Solicitation No. CO-00675
Job No. 22-0130

ADDENDUM NO. 1
July 26, 2023

To Bidder of Record:

This addendum, applicable to work referenced above, is an amendment to the bidding documents and as such will be a part of and included in the Contract Documents. Acknowledge receipt of this addendum by entering the addendum number and issue date in the space provided in the submitted bid proposal.

CHANGES TO THE SPECIFICATIONS

1. INVITATION TO BIDDERS, paragraph 4, remove and replace with the following:

*A **Non-Mandatory** pre-bid site visit will be held on **July 28, 2023, at 2:00 PM (CDT)** at the following location:*

*SAWS Steven M. Clouse Water Recycling Center (SMC WRC)
3495 Valley Rd
San Antonio, TX 78221*

*Attendees should RSVP via email Lindsay Esquivel at Lindsay.Esquivel@saws.org no later than **July 27, 2023, at 5:00 PM (CDT)**.*

2. Insert the attached Attachment A Pre-Bid Site Visit Procedures after the Invitation to Bidders.
3. BID PACKET CHECKLIST, remove and replace with the attached revised Bid Packet Checklist.

END OF ADDENDUM 1

This Addendum is three (3) pages in its entirety with the attachments.

Attachments:

Attachment A – Pre-Bid Site Visit Instructions (1 page)

Bid Packet Checklist (1 page)

**STEVEN M. CLOUSE WATER RECYCLING CENTER SECOND STAGE
AERATION BASIN DIFFUSER GRID REPAIRS PROJECT
Solicitation No.CO-00675
Job No. 22-0130
Attachment A – Pre-Bid Site Visit Procedures**

- Interested firms/contractors must RSVP to Lindsay Esquivel via email at lindsay.esquivel@saws.org to attend the pre-bid site visit no later than **5:00 PM on July 27, 2023**.
- The following information should be provided:
 - o Company name
 - o Name(s) of attendees
- The pre-bid site visit will be located at SMC WRC, located at 3495 Valley Road, San Antonio, TX 78221
- The duration of the pre-bid site visit is expected to be no more than two (2) hours, excluding the drive time.

Procedures to follow if you plan to attend the pre-bid site visit:

- Attendees should arrive to pre-bid site visit fifteen (15) minutes prior to allow for check-in.
- Check in with security guard at entrance, they will provide directions on where to park.
- Attendees will be required to sign in.
- Attendees will be escorted by SAWS personnel during site visit and should not stray.
- There are to be no Q&A during the site visit, but contractors/firms may take videos, photos, and notes.
- Questions shall be submitted by the deadline to Lindsay Esquivel in writing via email to lindsay.esquivel@saws.org.
- Questions will be responded to formally as required through addendum.

BID PACKET CHECKLIST
STEVEN M. CLOUSE WATER RECYCLING CENTER SECOND STAGE
AERATION BASIN DIFFUSER GRID REPAIRS PROJECT
Solicitation No. CO-00675
Job No. 22-0130

This checklist is a required document that must be utilized and submitted with the Bid Packet. The Bid Packet should include the following items in this order:

- List of Bid Items
- Signed Bid Proposal Signature Page, Acknowledgement of All Addendums and Executive Order
- Bid Packet Checklist
- Signed Proposal Certification
- Bid Bond
- Good Faith Effort Plan

Items to be submitted Upon Request by SAWS from the Apparent Low Bidder within one (1) day of the bid opening:

- Conflict of Interest Questionnaire - Form CIQ (*Rev. 11/30/2015*)
- Proof of Insurability (Letter from Insurer or Sample Certificate of Insurance)
- Company Information Packet
- Statement regarding ability to complete the project
- W-9
- Record of performance on three (3) similar projects completed within the last five (5) years including name of project, amount of project, project duration, name, address, and telephone number of contact person for each project.
- Detailed Baseline Schedule

***And, if bid was submitted electronically without a Bid Bond:**

- Cashier's Check or Certified Check